

Meeting of the Head and Neck Cancer Site Specific Group

Friday 18th May 2018 (14:00-17:00)

Roadford Lake (Fernworthy Room), Broadwoodwidge, Devon

FREEDOM OF INFORMATION

This group will observe the requirements of the Freedom of Information Act (2000) which allows a general right of access to recorded information including minutes of meetings, subject to specific exemptions. No one present today had any objections to their names being distributed in the minutes.

Draft Notes

Reference	Notes
1.0	Welcome and Introductions.
1.1	Please refer to separate record of attendance via this link .
2.0	The minutes of the previous SSG meeting (held on 15 th September 2018) were considered and accepted as an accurate record.
3.0	Guest Speaker: Esther Perera Consultant OMFS, Royal Cornwall Hospitals NHS Trust <i>“Sentinel lymph node biopsy for early stage oral cancer patients at Royal Cornwall Hospital, Devon”.</i>
4.0	Guest Speaker: Professor Paul Farrand CPsychol, AFBPsS, accCBT, CSci National Teaching Fellow (2012) Director of IAPT Step 2 Psychological Therapies Training (PWP) Clinical Education, Development and Research (CEDAR) Psychology: College of Life and Environmental Sciences University of Exeter <i>“Head and Neck Enhanced Recovery-Psychological Assessment Needs in Cancer (PANIC)-Implications for Multiprofessional Working”.</i>
5.0	Research Update
5.1	There were no oncologists present at the meeting today.
5.2	Please refer to the research update provided by Julie Cunningham, via the following link: (i) Cancer Recruitment Summary-Head and neck 2017/2018-Head and Neck Performance.
6.0	Audit There is no current regional audit. The previous audit looked morbidity and

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mortality with RIG.

6.1 **Action:** MDT leads to agree on a Peninsula wide audit prior to the next meeting.

7.0 Patient Experience

7.1 Mac Merrett (patient representative) wondered if there were any other patients that could be invited to the group.

7.2 **Action:** NK to contact the CNSs to see if there are any patients/carers that would like to be invited to the next meeting.

8.0 **Guest Speaker:** Maria Bracey
LWBC Lead CNS, Royal Devon and Exeter NHS Foundation Trust

8.1 The Head and Neck team in Exeter are doing really well with the role out of various elements of the LWBC strategy, including offering Health Needs Assessments within 31 days of diagnosis and again at 6 weeks.

8.2 Approximately 50% of the Head and Neck patients are taking up the Health and Wellbeing clinic that is being offered.

8.3 All CNSs at the RDE are trained to level 2 in psychological support.

8.4 The next phase for the Exeter team to work on is the implementation of end of treatment summaries (EoTs)-this is due to go live in the very near future.

8.5 Patient feedback on EoTs from other cancer sites is very positive, patients find them really helpful.

9.0 AOB

9.1 It was suggested that the next SSG meeting will be held in May 2019-details TBC.