

Peninsula Cancer Alliance Board Meeting
Chief Suite, Sandy Park, Exeter
23rd October 2019, 10:30am – 12:00pm

| Present | Title |
|-------------------------|---|
| Bev Parker (BP) | Head of Planned Care Commissioning, South Devon & Torbay CCG |
| Bryson Pottinger (BrP) | Clinical Lead, Cornwall STP |
| Joe Mays (JoM) | Prevention & Early Diagnosis Clinical Lead, Peninsula Cancer Alliance |
| John Renninson (JR) | Clinical Lead, Peninsula Cancer Alliance |
| Jonathan Miller (JM) | South West Cancer Programme Lead, Peninsula Cancer Alliance |
| Mac Merrett (MM) | Patient Representative |
| Mark Wilson (MW) | Associate Workforce Transformation Lead, Health Education England |
| Nigel Andrews (NA) | Regional Cancer and Blood Programme of Care Manager (South), NHSE |
| Phil Hughes (PH) | Chair, Executive Lead, Peninsula Cancer Alliance |
| Sarah-Jane Davies (SJD) | Transformation Project Manager, South West Cancer Alliances |
| Ruth Carr (RC) | Cancer Programme Manager, NHSEI South West Region |
| Kim Hopkins (KH) | Head of Cancer Commissioning, Devon CCG |
| Ethna McCarthy (EM) | Director of Planned Care, Cornwall and IOS Health & Care System |
| Deb Haworth (DH) | Regional Manager, CRUK |
| Apologies | |
| Ulrike Harrower | Consultant in Healthcare Public Health |
| Ed Murphy | Macmillan Head of Service, South West England |
| Tina Grose | Lead Cancer Nurse, Royal Devon & Exeter Hospital |
| Sian Dennison | Lead Cancer Nurse/Cancer Services Manager UHP |
| Phil Gordon | Specialist Commissioning, NHSE |
| Bethany Kingshott | Peninsula Cancer Alliance SSG Support Manager |
| Alison Mackenzie | Screening and Immunisation Lead, Public Health England |
| Anthony Martin | Delivery and Improvement Lead, NHS England |
| Christine Nagle | CRUK Facilitator Manager |

1. Welcome, Introductions and Apologies

PH, Chair, welcomed everyone to the meeting and apologies were noted as above.

2. Notes of the last meeting

Minutes of the previous meeting were approved with all actions completed.

3. Alliance Sustainable Operational Performance Funding for 2019/20

Paper discussed

Recommendations

- The Alliance Board are asked to consider the proposals from Devon STP.
- The Alliance recommends the funding request from Devon STP for 2019/20 is approved but the funding for 2020/21 is declined at this stage.
- The Alliance recommends that the Alliance funds the proposals from Royal Cornwall, following a review between the STP, Trust and Alliance Core Team against the available funding including funds to support the Devon Endoscopy proposal.

Board approved recommendations.

4. Rapid Diagnostic Service (RDS)

Paper discussed

Recommendation

- The Board are asked to approve funding for these services.

Board approved recommendations.

5. Personalised Care for Cancer

5.1 Remote Monitoring Systems

Following a national ask to have more effective integrated system rather than manual spreadsheet systems, there is money in the Alliance budget to support purchasing software if providers need, with around £25k-£30k per provider. There is a meeting in November with LWBC group to discuss.

ACTION Providers to agree and invoice the alliance for locally agreed system improvements.

5.2 Evaluation of Transformation Programme – for approval

Paper discussed

Recommendation

- The Alliance Board are asked to note the evaluation plan.

ACTION JM:

- **JM to bring paper to next Board on evaluation and approach for 2020/21**

ACTION Providers and Commissioners:

- **To work with PPC Group to deliver the evaluation**

6. Symptomatic FIT

Paper discussed

Recommendation

- CCGs note that the rolling out of FIT for low risk symptomatic patients is a requirement of the Long Term Plan.
- CCGs agree to commission FIT for low risk symptomatic patients, post March 2020.
- CCGs procure FIT testing using the model described initially, considering any changes that might be required to operational delivery or, eligibility criteria.

Board approved recommendations.

ACTION Commissioners:

- **To describe local process for agreeing commissioning arrangements**

7. Alliance Long Term Plan

Recommendation

- The Board are asked to approve the draft Long-Term Plan
- The Board are asked to confirm that the final Long-Term Plan will receive Alliance approval by receiving approval from both STPs.

Board approved recommendations with following actions

ACTION JM

- **More detail was requested for year one and to know what the commitment is, from each Alliance member. With prioritisation for year 1**
- **Alliance team to be represented at PCSS Diagnostics Group**

8. Governance and Board Terms of Reference

A Managing Director will be appointed for the Alliance.

ACTION JM

- **Review governance, agree connection to STP governance especially for PCSS to ensure consistency and reduce duplication.**

9. Project Updates

Papers discussed

Screening

The message needs to be stronger that women still must keep being screened even if they have had HPV vaccination. There is a strong link between women who attend screening and attending other adult screening programmes. PHE keen to offer funds to other places to run similar service.

ACTION SJD:

- **Pick up public health link.**

10. Time and date of next meeting

29th January 2020

Venue TBC

DRAFT